

SCKA Area Meeting Agenda September 2026
(Revised monthly and posted on sckana.net)

Call to order on _____ at _____ by _____
 Serenity Prayer _____
 Twelve Traditions read by _____
 Purpose and Scope read by _____
 Concepts read by _____
 Service Prayer read by _____

Executive Committee Roll Call:

Chairperson _____	RCM _____
Vice-Chair _____	RCMA _____
Secretary _____	P&P _____
Treasurer _____	H&I _____
	Activities _____

Home Group Roll Call: (record if group being represented is not voting/or **ineligible/inactive**)

DIU _____	JFT _____
HJF _____	BC _____
LTP _____	MWBR _____
H&N _____	AATM _____
WDR _____	

Voting Members Established:

Quorum Needed: 4

2nd consecutive meeting for new groups joining or returning the ASC?

Yes/No _____

2nd consecutive meeting missed? Yes/No _____

(letter of concern to be sent)

3rd or more consecutive meeting missed? Yes/No _____

(after 4th miss and the letter of concern sent with no response, group will be removed from the roll call)

Recognition of any new groups joining the ASC? Yes/No _____

Minutes read by: _____

Motion to accept as read Yes/No _____ w/amendments Yes

Motion to accept by _____ seconded by _____

Amendment reads: _____

Vote ____ - ____ - ____ Pass / Fail

Treasurer Report:

Motion to accept as read: Yes/No _____ w/amendments: Yes
 Motion to accept by _____ seconded by _____
 Amendment reads: _____
 Vote ____ - ____ - ____ Pass / Fail

GSR Report/Donations/Discussion: Policy states rotate the order to report monthly (inactive, ineligible)

DIU _____	JFT _____
HJF _____	BC _____
LTP _____	MWBR _____
H&N _____	AATM _____
WDR _____	

Total Group Donations _____

RCM/RCMA Report _____ Regional Minutes yes/no
 *** (Region meets in odd months only and rotates to each area location) ***

Ad-hoc Subcommittee/Work Group Reports:

P&P _____ H&I _____ Activities _____

Break For 15 Minutes (per policy) at: _____
 Or motion to waive by _____ 2nd _____ vote ____ - ____ - ____ Pass / Fail
 Call back to order at _____ by _____
 Re-establish voting members _____
 Groups not represented after the break _____

Old Business: (includes voting on any motions pending from ASC/Region)

Election of Trusted Servants:

Trusted Servants Service Terms reviewed monthly by ASC Secretary
 (Open the nominations for terms ending within 2 months/ position can be closed and voted on in the term ending month)

- ASC Positions Vacant: None
- Area positions with nominations open: None

Nominations from the floor for: _____ by _____ 2nd _____
 Motion to close nominations for: _____ by _____ 2nd _____
 Vote to close nominations Y / N _____ - _____ - _____
 Vote to elect Y / N _____ - _____ - _____

- Regional Positions Vacant: None
- Regional Positions with nominations open: Treasurer, RDA

Regional nominations made from the floor: _____
 Regional nominations/resumes going back to the groups _____

New Business: (includes new motions going back to the groups from ASC/Region)

Money Expenditures/transactions for today's business:

Starting Balance (prudent reserve \$500.00) _____

Fixed Bills:

Combined Communications \$22.35
 Zoom \$5.00

Domain Fee (sckana.net) _____	\$42.94	<i>paid annually, due August 2026</i>
Site 5 Website Host _____	\$558.19	<i>paid bi-annually, due July 2027</i>
Malware Protection _____	\$116.62	<i>paid annually, due August 2026</i>
Meeting Place Donation _____	\$30.00	<i>paid quarterly, due Mar, June, Sept, Dec</i>
Misc. _____		
<i>(Site5 website is discounted for a 24 month renewal)</i>		

Total Fixed Monthly Expenses: _____

Expenses requested:

Secretary: _____
 P&P: _____
 H&I: _____
 Activities: _____
 RCM: _____

Total Requested Monthly Expenses: _____

Adjusted balance minus both fixed/requested expenses _____

Income:

Group donations: _____

Activities: _____

Literature: _____

Misc: _____

7TH Tradition: _____

Total Income _____

Adjusted Balance _____

Motion to donate to Region/WSO _____ 2nd _____ vote ____ - ____ - ____ Pass/Fail

Region/WSO Donation Yes/No \$ _____ divided by 2= _____

(per policy 30% above PR if not obligated for other expenses)

Adjusted ending balance _____ / _____ (PR \$500)

ANNOUNCEMENTS: (include monthly Ad-Hoc Sub-Committee meetings per policy)

Next scheduled ASC Meeting: **8/9/2026** @1pm at Christ Episcopal Church *hybrid meeting*

Next scheduled Regional Meeting: **7/19/2026** @ 1pm hosted by ATRA

Motion to close by _____ 2nd by _____

Vote to close ____ - ____ - ____

Meeting adjourned at _____